To sign in to PowerSchool, click here: https://bsm.powerschool.com/public/

**PowerSchool Instructions: New Family to BSM**

1. Select “Create an Account”.

2. Enter your name, e-mail, desired user name, and a password you create. If you forget this information, you will need to recreate your account. BSM does not have access to this information.

3. Enter the student information, which is unique to each student. **This information can be found on the Roundup letter you received in early August.** If you have more than one student at BSM, use the access information provided in the Roundup letter.

4. Enter the user name and password you just created in step 3.

5. Click on "Ecollect Forms" on the left side, then "School Forms" tab at top of page.

6. Click on 2020-2021 Red Knight Roundup Forms. You will need to complete forms for each of your students.

**Additional Information**

- Click on “Help” in the upper right hand corner to access helpful information about using PowerSchool.

- You will be able to view your student’s schedule from this screen when they are made available. Once teachers begin submitting grades, you will simply click on a letter grade to access a detailed grade report. You can click on the teacher’s name to e-mail the teacher.

- Tuition account activity is available by selecting “Balance” from the left menu.

- The lunch account balance e-mail alert is not accessible via PowerSchool. This information is maintained by Taher, our food service group. If you have questions about your student’s lunch account, please e-mail Lynn Lynch at llynch@BSMschool.org.

- The School Bulletin/Announcements function is not accessible via PowerSchool. Our parent bulletin, Knightly News, is delivered directly to you via e-mail each Wednesday.