



## **Congratulations to the Benilde-St. Margaret's Class of 2017!**

### Senior Party Information June 2-3, 2017

We have been working hard to plan a fun and memorable all-night senior party following commencement. Here is some information about the event and a few guidelines to ensure a fun and safe evening:

- Bring a change of clothes for the party, clearly labeled in a bag, to the BSM lobby by 6:30 p.m. and before lining up for commencement. Bring casual, comfortable and appropriate clothes and shoes. You may want a sweatshirt for the early morning bus ride back.
- After commencement and no later than 8:45 p.m., please go to the front entrance of the school to change and attend the party. Before entering the building, please give all your belongings such as wallets, purses and your cap and gown to your parents.
- The only item you may choose to bring with you to the party is a cell phone. The party organizers cannot be responsible for your phone at the party, however, so please think carefully about whether you want to bring your phone. You will participate in several types of activities at the party, and may not always be able to keep the cell phone on your person through the night.
- **No other items besides your cell phone are allowed at the party.** Any items not given to your parents before you enter the building will be locked overnight in the dressing rooms. (Anything you might need - feminine products, contact lens cases and solution, Tylenol, Advil etc. - will be provided at the site.)
- Girls will change in the Library Conference Room and boys will change in the College Resource Center. Your bag will be kept in a locked BSM room until you return to school around 4:30 a.m.
- After you change, check in at the lobby tables. You will not be able to leave the check-in area once you have checked in and received a colored wristband, so be sure to conclude any business with your parents before entering school. No buses will be allowed to depart until everyone has checked in, so please adhere to the 8:45 p.m. check-in time.
- A colored wristband will be put on your wrist; you must wear it all night in order to ride to and from the party. The color designates your assigned bus. **For security reasons, you may NOT switch buses.** Attendance will be taken on the way to the event and on the ride back to BSM.

- Parents will be called if a registered student does not check in by 9:00 p.m.
- If you need to take eyeglasses or prescription medication (including Epipens and inhalers) to the party, please bring those items along when you check in. A parent or guardian must come to the check-in table and sign a Medical Authorization form (students may check in eyeglasses themselves). All medicine will be placed in a zip lock bag labeled with your name and taken to the First Aid station at the party site. A physician will be on-site all night to administer medicine. All medicine should be picked up at the First Aid station at the end of the event.
- You will be fed well at the party! You won't need to bring along any snacks or beverages. Anything brought with you will be confiscated. If you have special dietary needs, please contact the event co-chairs before Friday night.
- Photographers will be on-site all night taking pictures. A link to view the photos will be in your BSM email account by early evening on Saturday, June 3. You will be able to view photos on your phone or laptop without having to download software or create an account. All photos can be saved to your phone or uploaded to social media; all photos are free.
- **This is a chemical-free event, and that includes no alcohol, drugs or tobacco products.** There will be security personnel and video cameras on-site. The police will handle any infractions, including a \$250 smoking fine, and parents will be called.
- You will not be allowed outside the party facility. To ensure your security, chaperones will be stationed at each entrance/exit.
- We recommend arranging for a ride home in the morning and not leaving your car at BSM all night. If you do leave your car, you do so at your own risk, and you should leave your car keys in the locked room inside the school along with your clothes. If you leave a car at BSM, do not leave valuables in it.
- All students are required to ride the bus back to BSM after the party.
- The buses will arrive back at BSM by 4:30 a.m. on June 3<sup>rd</sup>. Please have your ride arranged and waiting for you. The dressing rooms will be open at that time and you can pick up your personal items.
- If you need help at the party, please see any parent volunteer.

**Have a wonderful and safe time at graduation and the senior party!**

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