



Benilde-St. Margaret's

A Catholic, college preparatory school, grades 7 - 12

Gift In Kind Donation Form

Event Name (if applicable): _____

PLEASE NOTE: Receipt cannot be issued without complete information.

DONOR INFORMATION

Donor is: Individual Organization/Company

Name (as it should appear on receipt): _____

Contact person (for organization/company): _____

Address: _____

Phone: _____ Email: _____

ITEM INFORMATION

Item Donated: _____

Estimated Fair Market Value of Item \$ _____ (Determined by donor)
(BSM employees may not provide a donor estimated value)

Donor Signature: _____ Date: _____

The donor signature line must be signed to verify the "estimated fair market value" amount was provided by the donor

Benilde-St. Margaret's (BSM) is a 501(c)(3) nonprofit organization, Tax I.D. No. 41-1240936.
Per IRS regulations, any item you value over \$500 requires the Donor to file IRS Form 8283.
Any item you value over \$5,000 requires a qualified, certified appraisal of the donation which must be attached to this form and Form 8283 (Part IV) to be completed by BSM. Contributions of services and partial interest (e.g. use of beach/ski condo) are not deductible as charitable contributions. Should you have any questions on the above, please refer to www.irs.gov publications 526 and 561, and consult your tax advisor.